Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**CATHOLICATE COLLEGE**
Name of the head of the Institution	**Dr. Mathew P Joseph**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04682222223**
Mobile no.	**9446708702**
Registered Email	**principal@catholicatecollege.ac.in**
Alternate Email	**catholicatecollege@yahoo.com**
Address	**Basil Hills, Makkamkunnu PO, Pathanamthitta**
City/Town	**Pathanamthitta**
State/UT	**Kerala**
Pincode	**689645**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sunil Jacob**
Phone no/Alternate Phone no.	**04682222223**
Mobile no.	**9447472638**
Registered Email	**iqac@catholicatecollege.ac.in**
Alternate Email	**catholicatenaac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://catholicatecollege.com/IQAC/document/AQAR2018.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://catholicatecollege.com/naac/document/Academic%20Calendar%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	**A**	**3.6**	**2016**	**29-Mar-2016**	**28-Mar-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jan-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
MACTE GLORIA-A Literary	**13-Aug-2018**	**83**

programme	1	
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Thomas V P	International Travel Grant	DST SERB	2018 7	22581
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**60315**
Year	**2018**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

•Prepares action plan to enhance the qualitative aspects of teaching learning process in the beginning of each course. The IQAC also looks after proper execution of the line of action. •The IQAC of the college encourages ICT assisted learning •Encourages all the faculty members to pursue research and innovation to promote quality in teaching. •The IQAC of the college ensures transparent feedback system in the college. •The college has active alumni association .The Principal and all the members of the IQAC maintains cordial relationship with the alumni members for developmental activities of the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To maintain strong interaction with the alumni	• The General College Alumni was held in the month of August to bring together our former students and staff and the programme was successful with the active participation of alumni members. • The English Department Alumni Meet was held on 10th November 2018 with an active participation of former staff and students. • An Alumni and Association meeting was held on 20/10/2018 at 10 am in the Department of Hindi.
To make students aware of the latest developments in their respective fields of study through invited lectures and workshops.	• MURALI MANOHAR LECTURE – Renowned poet and critic S. Joseph delivered a talk on 'The Aesthetics of Contemporary Poetry' on 27th February, 2019 as part of Murali Manohar Lecture. SLOVO DO SVETA – A seminar titled SLOVO DO SVETA was organised by the Department of English on the topic 'Translation and its problems in the global, crosscultural context' on 13th August, 2018 and an interactive session with eminent poet and critic K. Satchidanandan was held as part of the programme . National Seminar titled Malayala Padanathinte Reethishasthram was held from 26/07/2018 to 28/07/2018. K V Thampi Smaraka Prabhashanam was conducted on 13/08/2018 under the aegis of Malayalam Department. One Day Seminar was held on 07/09/2018 about 'Thullal Ranga padavum sahithya padavum' by kurichithanam Jayakumar and Meenodom Unni krishnan. Dr. Samuel Chandanappalli Anusmaranam was held on 15th February, 2019 and the lecture was delivered by Dr.Paul Manalil on 'Samuel Chandanappalliyum Malayala sahithyavum'. Rev. George Mathen Memorial talk was held on March 21, 2019.
To encourage and honour the student achievers and luminaries	• MACTE GLORIA – Soniya Sherly Kurien of D3 English secured second rank for MG University Examinations 2018 and she was honoured by the English department in the programme Macte Gloria. • ACCOLADE 2K18 – Haritha C M of II MA English secured 9th rank for MG University PG Examinations 2018 and she was honoured by the English department

	in the programme Accolade 2k18. • Rank holders meeting was held on 22/10/2018 at the Hindi department to honour student achievers. • Rank holders were congratulated on 7th December, 2018 by Dr. Roys P David in the Malayalam department. • Merit Day Celebration was conducted by the Department of History on February 2019.
To conduct programmes to enhance more scientific temper and critical thinking among students	• Sasthrajalakam was organized from 30th November to 2nd December, 2018 by the Department of Chemistry in collaboration with the General Education Department, Government of Kerala and State Institute of Educational Technology (SIET). "Talent hunt" event was conducted to develop scientific temper and knowledge in students. • Sasthrapadam was organized from 26th to 28th January 2019 by the Department of Chemistry and Samagra Shiksha Kerala, in collaboration with Higher Secondary Education and Directorate of Collegiate Education.
To develop eco-friendly attitude among staff and students	• During the different programmes conducted in the college,ecofriendly alternatives were used instead of plastic and other non biodegradable materials. Based on the creative and innovative ideas from students, paper crafts were preferred for decoration and other purposes • World Environmental Day Celebration As part of world environmental day , the Department of Economics conducted an interdepartmental essay competition on 05.06.2018.The topic for the competition was "Will water scarcity lead to a Third World War?".
[View File](#)	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	30-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	**2019**
Date of Submission	**04-Dec-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Catholicate College has a well developed website. All the essential data in the college website can be easily accessed by the staff and students. The website is updated from time to time by the addition of new information. The website is refreshed regularly and all the important informations are processed and managed by the Principal's office. Information regarding examinations and other relevant information are intimated to the teaching and nonteaching staff through platforms like WhatsApp, SMS and emails. Admission module is used to maintain the details of the students admitted in the college in various courses. This allows to sort students based on gender, second language etc. Library management is systematised using software which provides easy search modules to access catalogued books, new arrival list, periodical links etc. OPAC is used to catalogue all the books in active use in the library. KIOSK facilitates easy reference to the availability of all books, journals, periodicals. Govt. Portals like Spark, BIMS, PFMS, Viswas are used by the institution for Finance and Transactions. Various scholarships instituted by the government are managed through government portal.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college IQAC prepares an academic calendar at the beginning of the academic year which includes all the academic activities of the college. The Heads of the various Departments divide the syllabus modules and portions among the teachers and publish the same. They also make sure that the syllabus is completed within the University stipulated schedule. Teachers are entrusted with the task to deliver the curriculum in accordance with the teaching plan and the effectiveness is ensured through various evaluation procedures. Besides

the academic activities the students are also given directions regarding curricular and co-curricular activities. Internal examinations and class tests are held for every batch during the ongoing semesters and the duly valued answer papers are promptly returned to the students with proper guidance for improvement. Under the guidance of the faculty UG/PG students are given seminars/assignments to enhance subject interest. The various science labs, computer labs, language lab and digital theatres/ smart classrooms are used in an optimum way for an effective curriculum delivery. The departments also organize subject based workshops/seminars/ invited talks for the benefit of the teaching and student community. Both teachers and students are encouraged to attend such programmes outside the campus as well. Paper presentations by faculty and students in Seminars augment the curricular framework. Published papers by students/researchers/faculty and the diverse publications by Departments are done taking into account the demands of the curriculum. Another significant area is the collection of Students' feedback through different channels like open houses, mentoring and tutorial sessions. Departmental staff meetings are held to discuss the feedback from students and corrective steps are taken based on it. Regular class-wise PTA meetings monitor the feedback from parents regarding regular completion of syllabus and free and fair evaluation. Academic Projects done by the students under a faculty supervisor or guide is part of the curriculum and enables him/her to get a deep insight into the subject content. The college conducts Study tours for UG and PG students in which they visit places and institutions of academic value. Students and teachers are encouraged to take part in seminars, conferences and competitions to update their subject based knowledge. Remedial coaching is given to needy students and due attention is provided to underachievers. The college also arranges Special classes for the timely completion of the curriculum content. At the UG level Walk with a Scholar (WWS) is an attempt to guide meritorious students to excel in learning through specialized mentoring. Scholar Support Programme (SSP) is yet another programme implemented by the college to overcome the academic weakness of students who belong to the bottom of the merit hierarchy at the time of admission. The college library and various departmental libraries are updated with new books/journals/e-resources to ensure the active engagement of the college in the advancement of the curriculum. Grievance redressal mechanisms are active with proper gender sensitivity and student centric tactics to ensure.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Computer Fundamentals and softwares (UGC- Add On)	Nil	04/06/2018	365	Employabil ity	Programming Skills
Certificate Processing in Word Processing and Data Entry Operator (CWPDE)	Nil	04/06/2018	180	Employabil ity	Programming Skills

Certificate Course On Mushroom cultivation	Nil	04/06/2018	15	Employability	Mushroom cultivation Skills
Aquarium Setting and Management	Nil	04/06/2018	10	Employability and entrepreneurship	Aquarium Setting and Management skills
Nil	Post Graduate Diploma In Computer Application (PGDCA)	04/06/2018	365	Employability	Programming Skills
Nil	Professional Diploma in Computerized Financial Accounting (PDCFA)	04/06/2018	180	Employability	Programming Skills
Nil	Diploma In Computer Application (DCA)	04/06/2018	180	Employability	Programming Skills
Nil	Professional Diploma in Desktop Publishing (PDDTP)	04/06/2018	180	Employability	Programming Skills
Nil	Diploma in Statistical Computing And Data Analysis (UGC- Add On)	04/06/2018	365	Employability	Skills in Statistical Computing and Data Analysis
Nil	Advanced diploma in Statistical Computing And Data Analysis (UGC- Add On)	04/06/2018	365	Employability	Skills in Statistical Computing and Data Analysis
Certificate in Statistical Computing And Data Analysis	Nil	04/06/2018	365	Employability	Skills in Statistical Computing and Data Analysis

(UGC- Add On)	

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ENGLISH	04/06/2018
BA	MALAYALAM MODEL I	04/06/2018
BA	HINDI MODEL I	04/06/2018
BA	HISTORY	04/06/2018
BA	ECONOMICS	04/06/2018
BSc	MATHEMATICS	04/06/2018
BSc	PHYSICS MODEL I	04/06/2018
BSc	CHEMISTRY MODEL I	04/06/2018
BSc	BOTANY MODEL I	04/06/2018
BSc	ZOOLOGY MODEL I	04/06/2018
BCom	B. Com. Model I (Finance and Taxation)	04/06/2018
BCom	B. Com. Model I(Computer Application)	04/06/2018
BCA	BCA	04/06/2018
MA	English	04/06/2018
MA	Malayalam	04/06/2018
MA	Hindi	04/06/2018
MA	History	04/06/2018
MSc	Mathematics	04/06/2018
MSc	Physics(Electronics)	04/06/2018
MSc	Physics(Material Science)	04/06/2018
MSc	Analytical Chemistry	04/06/2018
MSc	Polymer Chemistry	04/06/2018
MSc	Botany	04/06/2018
MSc	Zoology	04/06/2018
MCom	M.Com. (Finance and Taxation)-Aided	04/06/2018
MCom	M.com(Finance and Taxation)-Self-Finance	04/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Course
Number of Students	84	140

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Entrepreneurship Development	02/07/2018	35
Soft Skills and Presentation skills	14/08/2018	46
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENGLISH	59
BA	MALAYALAM MODEL I	39
BA	HINDI MODEL I	19
BA	HISTORY	45
BA	ECONOMICS	52
BSc	MATHEMATICS	56
BSc	PHYSICS MODEL I	51
BSc	CHEMISTRY MODEL I	45
BSc	BOTANY MODEL I	49
BSc	ZOOLOGY MODEL I	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

A sound feedback framework is fundamental to appreciate the institutional qualities, acts as a viable instrument in understanding the changing needs of the students, teachers, alumni and parents thereby aiding in framing apt interventions. For the purpose of improving the integration of information, aptitudes and interactions of instructors and learners within the institution, the college has a constructive feedback framework that includes students, guardians, instructors and alumni. Under the auspices of IQAC a dynamic feedback committee sternly performs the activities of framing apt surveys,

collection and scrutiny of feedback. The college has collected feedback from students, alumni and guardians on different parameters associated to teaching learning: the all inclusive environment, infrastructure conjointly the parental discernment on subjective scales. The feedback committee has been effective in evoking a positive reaction towards the feedback system from the stakeholders: students, instructors, guardians and alumni. They made valuable suggestions on the qualities of the college and also pointed out a few frail angles as well, that can be enhanced for the improvement of the institution. The feedback mechanism enables to plan several curriculum enrichment extension activities. The student and teacher feedbacks are analyzed in an elaborate manner and remedial activities taken without fail. Parental feedback is collected during PTA gatherings as well. Guardians are sharp in recognizing the positive angles of the college and make timely recommendations to enhance the quality of instruction of their wards. The college alumni is very much a part of all the programmes conducted by the college and their feedback and valuable suggestions contribute to the development of the institution. The feedback system is quiet essential to create a strong bond among instructors, students, guardians and alumni. The data in this way accumulated from feedback is consolidated annually and the institution arrives at inferences for current and future development. The IQAC follows the finest practice of gathering feedback in the month of February each year. The feedback committee analyses the responses collected from diverse stakeholders and plans a report in active dialog with the IQAC. At the following level, the college council discusses about the feedback report and the proposals submitted by IQAC and provide directions to concerned departments for executing measures for enhancement. After due considerations regarding the responses collected from diverse stakeholders, IQAC has given the following recommendations: a) Teachers encourage the students, specially Post Graduate students to participate in national seminar and research methodology workshops. b)Various soft skills training programmes are organised to improve the skill gap. c) Constitute department level career centre for aiding students to reach better heights. d) Departments invite their placement alumni members as guest speakers and also incorporating their suggestions while preparing academic plans. e) Giving inspiration and organizing counseling sessions to the students who confront emotional issues. f) Enhancement of the scholarly knowledge of students by organising departmental level seminars/webinars and invited talks/lectures by prominent persons in particular subject related area. g) Increasing the laboratory facilities and further addition of curriculum related text books, journals and periodicals in the library.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH	60	102	53
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	1725	406	10	2	112

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
124	104	17	11	7	9

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentoring diary is also kept and managed by the mentor in strict confidence as a quick reference and continual record of the mentoring activities. Besides dealing with academic difficulties, special care is taken to attend to students' personal, financial, emotional challenges and behavioural problems. The mentors collaborate closely with the class teacher to ensure the mentees academic and personal development. They also maintain good rapport with parents/guardians so as to alert matters such as academic irregularities, learning difficulties, behavioural problems etc. The mentees are instructed to meet with the college counsellor if they require specific support. Advanced, average and slow learners are identified and special initiatives are taken to address their specific requirements. Strategies for slow learners include Remedial coaching, Scholar Support Programme (SSP), Peer Teaching, Special classes etc. in order to provide individual attention and extra support. Notes and additional learning materials are given to slow and average learners to cope up with difficult topics. Advanced scholars are guided to participate in National/International Seminars, Conferences and Inter-collegiate competitions, present papers, take up projects and internships. They are also motivated to pursue research. Walk with the Scholar is a special initiative for advanced learners, featuring classes by experts, group discussions, camps etc. Orientation programmes, seminars, conferences and invited lectures are organised to inculcate knowledge, interest and motivation to achieve sustained excellence in academics. Students are encouraged to participate in various co-curricular and extracurricular activities such as literary, cultural and sports events, field trips, National Service Scheme, National Cadet Corps etc. Various Departmental Associations and Clubs like Womens Cell, Quiz Club, Science Club, Arts Club, Debate Club etc. function actively in the college and serve as excellent platforms to showcase students' skills, enhance their talents and shape their personalities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2131	124	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
126	84	28	5	45

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Thomas V. P.	Assistant Professor	Kerala Science Congress- Best Poster Award from Kerala State

			Council for Science Technology and Environment

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	EN	6	04/04/2019	29/04/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College strictly follows a structured, systematic and efficient pattern for the conduct of Continuous Internal Evaluation (CIE) as stipulated by Mahatma Gandhi University. An orientation programme is organised in the beginning of first semester to provide parents and students an awareness about internal examination and it is reinforced in the departmental Parent Teacher Meetings. As per the revised CBCS 2009 regulations, internal evaluation is done effectively based on attendance, assignments, seminars and internal examinations. As attendance carries marks in internal assessment, special attention is taken to avoid continuous absence. Tentative dates of internal examination are also scheduled in the academic calendar given in the College Handbook so that the students can start preparations well in advance. Revision sessions are arranged after the completion of syllabus and remedial coaching is provided to weak students. Internal examinations are conducted twice in every semester. Question papers are prepared in the university pattern based on the prescribed learning outcomes. The answer scripts are valued and returned in time. Results and suggestions for improvement are discussed with students. Assignments and seminars are given for each paper with proper feedback. PTA/PTS meetings are conducted at the beginning of each semester and after the internal examinations to discuss and review the overall performance of the students. The internal marks are published to ensure transparency and the students could clarify and rectify any anomalies in the marks allotted. The class teacher ensures that the internal mark is accurately uploaded in the university examination portal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College charts out its activities based on the academic calendar prepared by the IQAC following the academic calendar of the Mahatma Gandhi University. The college prepares an academic calendar for the relevant year, which is included in the Hand Book distributed to the students at the beginning of each academic year. In the beginning of each academic year the principal convenes a meeting of the Heads of the Departments and faculties to discuss the matters with respect to the preparation of academic calendar. The academic calendar contains a proposed schedule of university examinations, tentative dates of internal examinations, PTA meeting, various co-curricular and extra-curricular activities, number of working days in each month, Central and State Government declared holidays etc. Each department prepares an action plan for the academic year based on the calendar and is validated by the IQAC. The preparation of academic calendar ensures that the students get adequate instructional hours and teachers get maximum hours to deliver their courses effectively. Teachers

too can plan their professional advancement programmes well in advance in accordance with the calendar. The academic calendar is prepared in tune with the conduct of examinations. The Principal and HOD evaluates the performance of each faculty and ensures that the portions are completed in time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://catholicatecollege.com/includes/2.6.1%20PROGRAMME%20OUTCOMES.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EN	BA	ENGLISH	59	46	78
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://catholicatecollege.com/includes/SSS%20REPORT%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	KSCSTE	24.08	4.62
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Inauguration of Chemistry Lecture Series Award Distribution Cermony	Chemistry	26/09/2018
LECTURE SERIES IN FUNDAMENTALS OF PHYSICS TALK 1: "Short History and Application of Nanotechnology"	Physics	01/11/2018
LECTURE SERIES IN APPLIED PHYSICS TALK 2: "MICROWAVE REMOTE SENSING"	Physics	15/11/2018
National Seminar on Financial Literracy among	Commerce	16/11/2018

Rural people.		
Seminar on Ph.D course work	Commerce	23/01/2019
National Seminar on Research Methodology in Commerce Management	Commerce	16/10/2018
"Tvastra-2K18"-TechFest	Computer Applications	12/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Malayalam	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Malayalam	4	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A new species of Globba (Zingiberacea	V P Thomas	Taiwania	2019	3	Department of Physics, C	3

| e) from India | | | | | | atholicate College, Pathanamthitta, Kerala-689 645, India |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A new species of Globba (Zingiberaceae) from India	V P Thomas	Taiwania	2019	8	3	Department of Botany, Catholicate College, Pathanmthitta

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	18	28	5
Presented papers	7	1	0	0
Resource persons	0	0	3	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
OUTREACH ACTIVITY – Sasthra Jalakam	Department of Physics, Catholicate College, Pathanamthitta, Kerala-689 645, India	1	120

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Sasthrajalakam on November	Department of Chemistry, Catholicate College in collaboration with Education Department, Government of Kerala	Outreach	10	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Ultra Morphologyof flower, phenology and breeding in Euphorbia hirta	SH College, Thevara	01/04/2018	30/06/2018	Radhika A

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MOONLIGHT	10/02/2017	Certificate Course	20

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
43.55	50.43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Campus Net ERP software Info weavers	Fully	3.0.1	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	63934	12796728	170	22646	64104	12819374
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	120	7	1	0	0	18	95	100	7
Added	7	0	0	0	0	2	5	0	0
Total	127	7	1	0	0	20	100	100	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3	19.8	10	6.86

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The staff council constitute various committees and subcommittees such as Central instrumentation committee, Library Promotion Council, Athletics and Sports Promotion Council,Canteen Committee, Purchase Committee and Stock verification committee that monitor the maintenance and utilization of campus infrastructure.Physical Facilities:The college management office is responsible for carrying out regular maintenance activities as well as repairs across campus. The office staff, support staff and personnel working on pay roll and contract basis synchronizes to follow appropriate procedure for associating with contractors to execute electrical, plumbing and carpentry work etc. The Auditorium and Conference halls are supervised and maintained directly by the college management. Prime importance is given to uninterrupted power supply and maintenance of general lighting, cleaning etc. Campus hygiene is maintained by a team of housekeeping staff during the working hours. Maintenance of campus hostel office, occupant rooms and the hostel mess are handled by the designated hostel authorities.The botanical garden and college gardens are maintained by the gardener appointed by the College. Gardener remove trash from the college gardens, mow the lawn, trim over -grown bushes and trees, water the plants and trees and maintain and upkeep the college ground and lawns.For maintenance of the Botanical and Zoological Museums trained lab assistants are assigned. The specimens collected from various places are arranged systematically. Specimen bottles are periodically checked and preservatives are added as and when required.For CATH Herbarium maintenance fumigation is conducted annually to prevent pest and fungal growth. Damaged folders are periodically checked and necessary measures are taken. The Canteen Committee regularly inspects and surveys the hygienic conditions of the canteen and the quality of food prepared and served there. The laboratory equipments are maintained by lab technicians and supervised by the concerned department heads. Calibration, repairing and maintenance of sophisticated equipments are carried out by technicians of the concerned company which supply them. List of Chemicals, glassware and other instruments are maintained in the stock register and they are subjected to auditing towards the end of every academic year. Prime importance is given to safety and laboratories are equipped with fire extinguishers and First aid kits. Special attention is given to maintain and update the library resources to meet the academic and research needs. New additions are made to the library every academic year and as per the requirements suggested by faculty and students. Annual stock verification is made and the suggestions of stock verification committees are implemented. The playground, various courts,sports equipments and gymnasium are supervised and maintained by the Physical Education department. Equipments in the gymnasium are serviced periodically and damaged ones are replaced by new ones. Sufficient first aid medicines are kept to meet emergencies and expired ones are replaced. Antivirus software updations are made for computers periodically to prevent and remove any type of malwares. Campus Wi-Fi is maintained by service providers such as BSNL. The classrooms are maintained by the nonteaching staff and monitored by the concerned

department Heads. Necessary repair works of furniture,teaching aids,electronic devices etc are made periodically.

https://catholicatecollege.com/naac/document/4.4.2-Website link-Maintenance of Campus Infrastructure-2018-19-U.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Mar.Philoxenos memorial scholarship	2	600
Financial Support from Other Sources			
a) National	Vidhya Samunnathi Scholarship	11	89000
b)International	Jeevakarunya scholarship	16	15000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	15/02/2019	10	Department of Commerce, Catholicate College, Pathanamthitta
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Catholicate Life Science Coaching Centre (CLiSCC) Department of Botany	36	25	13	10
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
3	3	14

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Wipro, HDFC Bank Pvt LTD. 65	65	4	Technopark , SBI,IHRD college of Applied science.	55	4

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	47	B.A English	English	Jain University, Bengaluru	M.A. English

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	10
SET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Football	National	198

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold Medal	National	2	1	Nill	Jishnu T

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In accordance with the rules of M G University and Lingtho Committee a student's council is elected every year. The council elects its chairman ,a vice chairman, a general Secretary, councillors to the University union, a college magazine editor, arts club secretary, representatives for each class and lady representatives following the parliamentary system of election. During the academic year 2018-19 George P Mathew, II MA English was the chairman of the executive body of the student's council. The student's council conducts and coordinates various co curricular and extracurricular activities. The students council led the activities related to the flood relief along with the NCC and NSS members and the students of the college. The arts festival of the college "AARPPU" was conducted on 14th and 15th February 2019 and College annual sports meet was conducted on 13th February 2019. Departmental Associations consist of all the students of respective departments and are represented by the Association Secretary from the student community. The various departmental associations co ordinates curricular and co curricular activities of the students. Students actively take part in the activities of NSS and NCC. The NSS has two units functioning under two programme officers with two volunteer secretaries who are elected from the volunteers. An executive committee comprising of NSS volunteers and a programme officer monitors and executes the programmes of the unit. NCC Army wing has a Senior Under Officer and three Under officers from among the cadets.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

832

5.4.3 – Alumni contribution during the year (in Rupees) :

8500

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association of Catholicate College has been functioning for many years as a supportive organ of the College. It has a pivotal role in the institution's pursuit for excellence in the field of higher education. The Association has various chapters abroad and they lend a helping hand financially especially to those students coming from an economically weak background. The Kuwait Alumni Chapter created an endowment of Rs. 1,00,000/- the annual interest of which is awarded as a scholarship for financially poor students. The Dubai Alumni Chapter has instituted the Dr. J. Alexander Memorial Scholarship through which the annual interest of Rs. 1,00,000/- is awarded to the most financially poor students of first year degree class. To encourage the students, various alumni chapters of different departments have instituted scholarships in fond memory of their favourite teachers. The annual Alumni Meeting was held on 11-08-2018 from 10 am to 1 pm. Adv. Mathew T Thomas, Honourable Minister, Benyamin, famous novelist Sri Anto Antony M, Veena George MLA were the guests for the meeting. A Guruvandhanam Programme was arranged. The presence of life members of the association, former principals, teachers and alumni from various walks of life made the meeting a grand success.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

The Institution has a mechanism to establish decentralisation and participative system of governance at all levels of decision making. It is a cumulative effort by the Management, Principal, faculty, staff members and students to execute numerous policies and effectuate the administrative and academic concerns of the institution. Statutory and Non statutory Committees are constituted to allocate various duties and responsibilities. Principal holds meetings with College Council, IQAC, Teaching, Non – teaching staff, PTA, Alumni and students to pool opinions and suggestions. All the policies implemented in the institution are based on these opinions and suggestions. Two practices of decentralization and participative management during the year 2018 - 2019 are: Practice 1: Conduct of University Examination. Exams are intended to develop a sense of responsibility among students. It develops them as an individual, give values, extraordinary thinking, self-assessment, overcome failures, making them positive. Examination is an important part of the curriculum. Every year College Council entrusts the charge of Additional Chief Superintendent to one of the faculty members to manage the University Examinations. Intimation of Examination dates and distribution of Hall tickets are done by the class teachers under the guidance of the Heads of the Department. Seating arrangements are published on the notice board. With the help of Teaching and Non-teaching staff, the Additional Chief Superintendent arranges invigilation duties to the faculties of each department. Distribution of Question Papers and Answer booklets are also arranged by the Teaching and Non- teaching staff. Special arrangements are made for the differently abled students. Practice 2: Conduct of College Youth Festival. Every year the college conducts Youth Festival to encourage the artistic potential of the students. The College Council entrusts the duty of Arts Club Advisor to one of the faculty members to coordinate the Arts Club activities. The institution also has a Cultural Programme Committee, comprising of Teaching, Non- teaching and Students, which takes initiative in organising cultural programmes. The Arts Club Advisor announces the Arts day and publishes the list of events. Each department under the guidance of the Heads of the Department and Class teachers are directed to inform the students about the events and the rules and regulations for each event. Class teachers are asked to collect the names of Students who are willing to participate in the given events. The Advisor arranges duties for the arts day to the Teaching and Non-teaching and also to student volunteers.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The College invigorates Research among both faculty and students. They are motivated to participate and present papers in Seminar and Research Journals. Many teachers submitted their thesis and a good number of teachers were awarded Ph D.
Examination and Evaluation	The college follows the instructions given by the university for examination and evaluation. Teaching Faculty of the College actively took part in the Question Bank preparations, setting of

	Question Papers and other examination related discussions. The college conducts internal exams every semester and the departments conduct special class tests. The College has an Internal Examination Committee to conduct and supervise internal exams. Answer scripts are evaluated after the examination and PTA meetings are conducted.
Teaching and Learning	The institution takes initiative in organising workshops, lectures and seminars for students. Remedial teaching, bridge courses, peer teaching and special mentoring for advanced learners are also ensured. Final year students of both UG and PG courses have to complete a project as part of their study. Teachers are encouraged to use most effective methods to transfer the curriculum to students.
Curriculum Development	The College is affiliated to MG University and follows the curriculum designed by the University for various programmes. Many faculty members of the institution are members of the UG and PG Board of Studies of MG university. Every year the institution frames an academic calendar which is instrumental in planning the academic year ahead.
Admission of Students	Admission of Students to various programmes in the institution is done through a centralised application process designed by the University. Community and Management quota admission are conducted by the Management following the university guidelines. The College has an admission committee to give proper guidance and instructions to the students.
Industry Interaction / Collaboration	The institution takes measures to have collaborative ventures with Firms/ Institutions/Organisations to enhance skills required for employment in students and to give them an exposure. These collaborations help in field trips, industrial visits, talks with entrepreneurs, seminars, project work and research.
Human Resource Management	College Council takes decisions on day to day matters of the college with support from Teaching, Non-teaching and Students. Teachers are motivated to upgrade themselves by taking part in various training programmes like

	orientation programmes, refresher courses, Short Term courses etc. Principal regularly conducts meetings with the Staff and Students to listen and redress their grievances.
Library, ICT and Physical Infrastructure / Instrumentation	The College has a Library and separate spaces for reading to bring together people who are willing to learn. The ICT facilities offered by the institution includes Smart class room, WIFI connected departments, Language labs, Seminar Halls, Science Labs etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Govt Portals like Spark, BIMS, PFMS, Viswas are the platforms used by the institution for Finance and Transactions. Personal deposits are maintained in the treasuries for the financial needs of the College. PFMS account is used for financial transaction of various student related activities.
Student Admission and Support	CAP admission Different online software are used to maintain admission details of students and also to issue ID cards. Various scholarships instituted by the government are managed through government portals. Library management system, OPAC, Library information Portal, KIOSK facilities, Library e-Gate etc. are the platforms for Library management.
Examination	Student details are uploaded in the University examination portal and Register numbers are allotted by the University. University will send question papers online and this is then printed by the college examination committee. Class teachers upload internal marks in the University exam portal.
Planning and Development	Nil
Administration	All necessary information is published in the College Website. Information to the Staff members is conveyed through common platforms like email, SMS etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
2019	Nil	Nil	Nil	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One Day Annual Orientation Programme for Academics of Malankara Orthodox Church Colleges	Nil	02/03/2019	02/03/2019	152	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC sponsored Refresher Course in Materials Science	1	30/10/2018	21/11/2018	24

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	6	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Cooperative society which provides various loan facilities and financial assistance. 2) Free Wi-Fi facilities. 3) Vehicle parking	1) Cooperative society which provides various loan facilities and financial assistance. 2) Casual leave of 15 days for lab assistants and 20	1) Scholarships 2) Special Care for economically weak students 3) Wheel chair ramps for differently abled students 4) GYM

| facilities. 4) Canteen facilities at a subsidized rate. 5) Cooperative store to provide stationeries at a subsidized rate. 6) Maternity leave and Paternity leave as per Govt. norms. 7) Casual leave of 15 days. 8) Duty leave to staff members for attending various training programs/orientation/refresher courses/workshops/seminars. 9) Salary advances for staff. 10) Staff tour to improve the work environment and mutual bonding among staff members. 11) Refreshment area(C-HUT) | days for non-teaching staffs per year. 3) Free Wi-Fi facilities 4) Vehicle parking facilities. 5) Canteen facilities at a subsidized rate. 6) Refreshment area(C-HUT) 7) Salary advances. 8) Cooperative store to provide stationeries at a subsidized rate. 9) Maternity leave and Paternity leave as per Govt. norms. | facilities to improve fitness. 5) Sick room facilities. 6) Canteen facilities at a subsidized rate. 7) Badminton Court and Basketball Court. 8) Free Wi-Fi facilities. 9) Refreshment area(C-HUT) 10) Vehicle parking facilities 11) Cooperative store to provide stationeries at a subsidized rate. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit of accounts is conducted on regular basis. Officials from audit section of the Deputy Director of Collegiate Education conduct audits of government funds and its utilisation, annually. The officials look through the records, utilisation, fulfilment of procedural formalities etc. The college is required to offer necessary clarifications on the queries raised by the team. If necessary, rectifications are made. Periodically, the accounts are also audited by the Office of Accountant General. Funds from various governmental agencies like UGC, RUSA etc. are audited scrupulously by the officials of both the offices. The audit of the account of Management Funds (Hostel fees, Self-Financing Programmes etc.) is done by a Qualified Chartered Accountant who is appointed by the Local Management Committee. Besides the annual external audit, the institution also conducts internal audit at the end of every academic year. A team for the internal audit is appointed by the Principal and the team goes through various Stock Registers and the also undergoes audit of the accounts. There is an audit for the PTA fund collection also

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA	368876	Student Support
[View File](#)		

6.4.3 – Total corpus fund generated

383876

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

| Academic | Yes | External Expert | Yes | Internal |
| Administrative | Yes | External Expert | Yes | Internal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent-Teacher meetings. • Installation of Source Level water Purifier. • PTA scholarships for student. • Orientation and induction programmes for UG and PG students are also conducted.

6.5.3 – Development programmes for support staff (at least three)

- Faculty development programmes. • Training Programmes for teaching and non-teaching staff by MOC. • Teaching and Non-Teaching Staff Association.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

C-LiSCC Catholicate life science coaching centre. • Beautification of the campus - Newton and Dalton Square. • Shuttle court.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	Nill	Nill	Nill	Nill	0
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Transgender Awareness programme	29/11/2018	29/11/2018	43	27
Seminar on Human rights	10/12/2018	18/12/2018	56	12
Seminar on Women rights	04/02/2019	04/02/2019	43	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Environment Week Celebrations by NSS (5th to 16th June 2018) 2. Environment Day Celebrations by Department of Botany (5th June 2018) 3. Wild life week celebrations by the Department of Zoology (08th September 2018 to 12th

September 2018 4. Seminar on Biodiversity Conservation of River Pampa after floods by the Department of Zoology on 22nd November 2018. 5. Students from the Department of Zoology participated in the Aedes mosquito survey on 16th March 2019 and on 23rd March 2019

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	6
Scribes for examination	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	26/02/2019	1	SHASTHRAPADHAM PROGRAMME	Lack of conscious ness regarding Science.	70
2018	1	1	30/11/2018	1	SHASTHRA JALAKAM PROGRAMME	Lack of conscious ness regarding science among school students was a major problem .So the programme helped to attract School Students into science subjects	65
2018	1	1	31/08/2018	1	Flood relief activity at Kozhen cherry pa nchayath	Departm ent of Chemistry BCA Catho licate College c o- operated with all the progr ammes and activitie	82

2018	1	1	13/11/2018	1	Exhibition on fruits	Lack of awareness about cultivation of fruits	60
2018	1	1	08/08/2018	1	HARITHA GRAMAM SUCHITWA GRAMAM PROGRAMME	An initiative to make Ward 1 of Pramadam Panchayath neat and clean	42
2018	1	1	06/09/2018	1	OPPAM	The flood affected areas were visited and collected data for District Administration	60

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
General Rules of Discipline	01/07/2018	1.All students should follow the rules and regulations of the College. Ignorance of rules is no excuse. 2. Every student shall attend classes regularly and punctually and shall refrain from all actions that may disturb the smooth functioning of the College. 3.Dress regulations: The Individual student is a representative of the standards in the matters

of dress. With regard to dress, norms of simplicity, modesty and propriety are to be kept in mind.Parents will be held responsible for the indecent mode of dressing of their wards. 4.Smoking, use of alcohol and drugs or indulging in other reprehensible habits within the college premises are strictly forbidden and will result in their removal from the rolls temporarily or permanently. 5.Proper respect should be paid to teachers both inside and outside the class room. 6.When classes are in session, students shall not enter or leave the class rooms without the permission of the teacher in the class. 7. Students should always behave in an orderly and dignified manner in the campus. 9.Any student (a) who persistently insubordinates (b) who is repeatedly or wilfully mischievous (c) who is guilty of fraud or malpractice in connection with examination. (d) who uses abusive and offensive language to any member of the staff or fellow students (e) who defaces walls of the classrooms and college buildings and (f) who in the opinion of the Principal, is likely to have an unwholesome influence on his fellow students, will be punished. The punishment includes removal from the rolls of the college, which will be either temporary or permanent, according to the seriousness of the offence. The students known to have misbehaved

	will not be issued the conduct certificate. 10. Students who do not have classes during a period should not loiter in the College verandah or in the premises. The following arrangements are being made for the management of free hours by accommodating the students of those classes

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Adept Scintilla Book Fest	06/01/2019	06/01/2019	64
Spectra 2018 – accolades to rank holders	27/09/2018	27/09/2018	250
Prof.V I Joseph Memorial lecture series	01/11/2018	01/11/2018	120
Prof.V I Joseph Memorial lecture series	15/11/2018	15/11/2018	150
Hiroshima observance day	09/08/2018	09/08/2018	102
World environment day observance	05/06/2018	05/06/2018	73
Ozone day observance	25/09/2018	25/09/2018	79
Blood Donation Camp	13/02/2019	13/02/2019	51
Road Safety week celebration	04/02/2019	04/02/2019	152
Gandhi Smrithy Khadi Exhibition	07/02/2019	07/02/2019	257
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• The college is aware of the importance of Eco friendly campus and have carried on various initiatives to make the campus eco-friendly. • The college has banned the use of plastics and therefore Plastic cups are avoided in all the college functions.Uutensils that can be washed and reused were utilized. Also special care is given to reduce the use of papers by resorting more on mail and social media platform . • Trees and plants were planted adhering to the green initiatives. Flex materials were banned and students used cloth materials instead of banners and backdrops. • The students were always encouraged to engage in activities that involve environmental protection and sustainability. Ginger Garden and butterfly garden were created and maintained and various saplings have been planted in the college. • In order to save power, decorative lightings were avoided, and lights were switched off in

conference rooms, classrooms, and lecture halls when they are not in use and fans were turned on only when needed. • Rainwater harvesting systems are in operation. The rainwater is collected from the roof of the building and is stored in a tank. The stored rainwater is being used extensively in labs, irrigating gardens and for recharging the ground water. Proper waste disposal measures are taken-particularly in the labs. Dustbins are placed at proper places and chemical and biotechnological wastes (both liquid and solid) generated from the laboratory are collected and disposed with necessary precautions. • Green Campus, Clean Campus, a dream project of the NSS unit of the college was launched on 5th June 2018 as part of the environmental day celebrations. The aim of the project is to maintain and keep the college campus and the locality clean. Through this project, the unit was able to distribute 1500 saplings to the houses near the college locality during the year 2018-2019. • Environmental Day Celebrations - Dr. Mathew P. Joseph, Principal, inaugurated the function and Plant distribution was organised as part of the programme. By handing over a plant to Volunteer Ashish M. Varghese, the programme was inaugurated. Environment day Pledge was also recited in the function. • A Seminar was organized on the topic: 'The Need to Protect Our Environment' by the NSS Unit on 8th June 2018. The Seminar was conducted by Sri. Arun S, Member, District level Environment Expert Appraisal Committee, Pathanamthitta Doctoral Fellow, Kerala State Bio- diversity Board. • Plant Distribution Among Students Households(8th and 16th June 2018) - NSS Programme Officer Dr. Rekha R, Joel George, Unit Volunteer Secretary and Volunteer Ashish M. Varghese planted the tree saplings in the college campus on 8th June 2018. N.S.S. volunteers distributed 57 saplings among 39 nearby houses. • NSS Unit 10, of our College conducted Swach Pakwada organised by NSS Directorate. An Assembly was arranged on 2nd August 2018 to convey messages and programme schedule to volunteers.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: 'ATHIJEEVANAM' - Flood Relief Activities: In 2018 August, Kerala witnessed 'flood of the century'. Pathanamthitta and the surrounding areas were badly affected and Thousands lost their house and properties and were shifted to the relief camps for safety. The college community responded to this situation adequately by offering service to the flood-affected people. Our N.S.S, N.C.C volunteers and other volunteer students participated in the relief activities in the dangerous situations. Our teachers were also involved in these activities with the district administration as camp officers,and they offered help to the affected communities. Programmes: • Community Rebuilding Activities - Volunteers of both N.C.C and N.S.S participated in the rebuilding activities. They took part in the cleaning process of flood affected houses and educational institutions in Ranni and Chengannur regions. • Charity and Donations - The student and teaching community of the college took part in helping the flood-affected communities through raising funds, collecting essential things such as clothes, food and other necessary materials. Best Practice-II Creating awareness among students regarding Basic Science –'Shasthrajalakam' and 'Shasthrapadham' • Shasthrajalakam - To encourage youngsters to develop an interest in science and scientific research, the State Institute of Educational Technology (SIET) in collaboration with the science departments of Catholicate college, Pathanamthitta organised a series of hands-on interaction-cum-training programmes for school students. In Pathanamthitta district, this programme was organized in collaboration with Catholicate College, on 30th November to 2nd December ,2018. Around 50 students of 9th standard from different schools in Pathanamthitta were selected for the three day residential programme and 45 students attended the camp. The main objective of this programme was (a) promoting interest in science and technology among

the younger generation (b) encouraging scientific and technological creativity among students and inculcating a sense of pride in their talent (c)providing exploratory experiences (d) encouraging creative thinking and promoting psychomotor skills among school students through self-designed models or simple apparatus (e)encouraging problem-solving approach and developing appropriate technologies, especially for rural areas and integrating and applying scientific ideas in daily life situations (f) popularising science and technology among masses and creating an awareness regarding its impact on socio-economic and sustainable development of the country. • Shasthrapadham - Shasthrapadham is an innovative programme, organized by Samagra Shiksha Kerala, in collaboration with Higher Secondary Education and Directorate of Collegiate Education. The intention of the programme is to develop scientific temper and knowledge among students. In Pathanamthitta district this programme was organized in collaboration with Catholicate College, Pathanamthitta from 26th to 28th January,2019. Around 60 students of 11th standard, from different schools in Pathanamthitta were selected for the three day residential programme and 59 students attended the camp. The workshop included Field visits, RD Center visit, classes on basic science, science experiments and debates.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://catholicatecollege.com/naac/document/7.2bestpratices2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Catholicate College, one among the pioneer and oldest educational institutions in Kerala, was inaugurated by Sri Chithira Thirunal Balarama Varma, the then Maharaja of Travancore on August, 1952.With a rich legacy of seven decades, our college is instrumental in imparting Value based education and is deliberate and particular in the intuitive growth of students. A holistic development in the academic field through excellence and research is our prime concern and our eco-friendly green campus provides a serene atmosphere for the intellectual advancement of students. Lectures, webinars, workshops, quiz, debate etc are organised throughout the year. Add on and Certificate courses are conducted for acquiring additional knowledge and skills. Regular and periodic counselling, remedial classes, tutorial sessions, mentoring, Peer teaching programmes, career guidance etc. are also provided to promote rigorous learning. The research output from the college is a testimony of our academic excellence. Located in Pathanamthitta, the second least polluted town in India, our college offers an eco-friendly vibrant ambiance and serene atmosphere, helping the students to develop academic vigour and critical thinking. Our college has 13 departments offering 13 UG courses, 15 PG courses, 8 research centres,5 self-financing courses and a number of Add on courses. In the academic year 2018-19, all the departments secured high results in both UG and PG level and the UG pass percentage of almost all the departments were above 50.

Provide the weblink of the institution
https://catholicatecollege.com/naac/document/7.3distinctiveness2018-19.pdf

8.Future Plans of Actions for Next Academic Year

ACTION PLAN FOR 2019-20 1. To conduct seminars and webinars for training faculty members and students. 2. Plans to provide training and assistance for PG and UG students to appear for competitive exams. 3. To increase number of quality publications from the faculty. 4. To conduct more placement drives to provide job opportunities for the students. 5. To conduct presentation programmes by PG students for enhancing their knowledge and communication skills. 6. To conduct

workshops and hands on training programmes. 7. To observe days of national and International significance and relevance. 8. To conduct more activities in the classrooms in order to improve practical knowledge among the students. 9. Plans to conduct national seminars on various topics in order to motivate the students to improve their academic excellence. 10. To conduct lecture series based on relevant topics by giving opportunities to eminent alumni members. 11. To conduct more sessions to develop the writing and communicative skills of the students. 12. To conduct environmental study tours to make them more connected with Nature. 13. To conduct Faculty Development Programmes. 14. To organize Counselling Programmes. 15. Industrial collaboration for internship. 16. To provide platform for students to interact with luminaries belonging to different fields.